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**INTEROFFICE MEMORANDUM**

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**TO:** CHIEF CLERK LIZ ROLANDO  
**FROM:** SARAH CRONIN  
**SUBJECT:** AMENDMENTS TO PUBLIC UTILITY ROM MINUTES: 11/05/2020  
**DATE:** 12/01/2020  
**CC:** C&C ASSISTANTS

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Please make the following amendments to the November 5, 2020, Public Utilities Regular Open Meeting Minutes:

Page 2 line 4 – replace “opening” with “open”

Page 2 line 17 – replace “of receive” with “they were received”